



Duchy of Cornwall Estate Rural Estate Surveyor - Princetown

The Duchy of Cornwall Estate

The Duchy of Cornwall Estate is a private estate which funds the public, charitable and private activities of The Prince of Wales and his family. The Duchy consists of around 52,760 hectares of land in 23 counties, mostly in the South West of England.

The Duchy estate was created in 1337 by Edward III for his son and heir, Prince Edward, and its primary function was to provide him and future Princes of Wales with an income from its assets.

The current Duke of Cornwall, HRH The Prince of Wales, is actively involved in running the Duchy and his philosophy is to improve the estate and pass it on to future Dukes in a stronger and better condition.

Rural Estate Surveyor

Main purpose of role

An exciting opportunity has arisen within the Western District team for a Rural Estate Surveyor to assist the Deputy Land Steward (Devon). The role involves providing day to day management of the Duchy's diverse Estates in Devon comprising 27,300 hectares on Dartmoor and 1,200 hectares in Mid Devon. The Estates also include the Dart, Salcombe / Kingsbridge and Avon estuaries in South Devon.

Position

The Estate office is at Princetown, from which the role would be based and this office forms part of the Duchy's Western District.

Scope of role

The post reports to the Deputy Land Steward and has no direct reports.

A hugely diverse and interesting range of estate management work covering upland, lowland and marine estates including rent reviews, sales, lettings and general property maintenance.

The Duchy has an active capital expenditure programme and you will be involved in investment appraisals and will be encouraged to develop new investment opportunities.

Extensive areas of the estate are of high environmental value and the Duchy is embarking on an exercise to identify the extent of its natural capitals, their condition and areas for enhancement. This is an area of work with which the successful candidate will be expected to be involved and therefore an empathy for the environment and a strong interest in its enhancement is sought in addition to a good, practical understanding of land and property management.

The Duchy is involved with a very wide range of work in Devon and this includes a number of community initiatives. The role will include involvement in the delivery of these initiatives which will require the successful candidate to, on occasion, work out of normal office hours to attend meetings.

Limits of Authority

You will be responsible for ensuring that day to day workload is dealt with effectively, accurately and to time with reference as appropriate to the Deputy Land Steward.

The successful candidate will have the opportunity to manage a diverse range of work and to be supported in progressing their professional development.

,Relationships

You will need to work and communicate effectively with others and establish positive working relationships at all levels within the various Duchy offices and with the tenants, contractors and professionals with which the Duchy works. You must maintain a high level of tact and discretion.

Reward package

The role will be full time 35 hours per week. As detailed above it may be necessary to work additional hours to ensure the proper fulfilment of the role.

The salary range is £30-35,000 per annum depending on experience, plus car allowance.

The Duchy will contribute 12% of salary into its group pension scheme.

You will be entitled to 25 days holiday, plus the 8 bank holidays for England and Wales.

Person specifications

Education, Experience & Qualifications

You will be representing the Duchy and as such you will need to present yourself accordingly in all forms of communication.

You will be a Member of the Rural Practice Division of the RICS. You will have at least two year's post RICS qualification experience and hold a related first degree.

Excellent interpersonal skills.

Strong organisational and time management skills with a capacity to problem solve and use initiative.

Capacity to work under pressure and manage a busy workload with high productivity.

Experience, understanding and respect for dealing with confidential issues.

Excellent IT Skills.

Personal

You are enthusiastic, personable, discreet, organised, able to build positive working relationships at all levels, able to deal professionally with tenants, contractors, the public and industry professionals; precise and accurate in your work, with good self-checking; open to discussion, change and development; easy-going yet professional, self-directed and productive.

You will need to have a strong empathy with the objectives of the Duchy of Cornwall and the implementation of the Duchy's policies.

Recruitment process

Long listed candidates will be interviewed towards the end of July with second interviews for short listed candidates following in mid-August. The starting date is by negotiation but as soon as possible after appointment.